

Minutes of Parent Council Meeting

Date: 17th May 2010

Present: Lucy Chambers, Colleen Hopkinson, Tracy Pollard, Alison Jones, Stuart McAuliffe.

Apologies and absences: Mrs Murphy, Becky Barrett, Louisa Bruce, Mrs Chapman, Kulbant Kang, Neil Jones, Linda Shaw, Nuria Raison, Mrs Sheppard, Mrs Flood, Mandy Smith, Kirsten Morris

Minutes of items:

1. Progress towards next steps from last minutes

Next steps were covered by agenda items. Minutes from last meeting were agreed.

2. Development of role of parent envoys

There have been no applications for the role of parent envoys. We will send another letter to try and raise interest in new parents, we will also re-advertise in the hope we can interest somebody who may be able to attend new parents evening. We will also put an article in the newsletter.

3. Parent Questionnaire Summary

A summary of the replies to date were circulated, no particular concerns were raised. The key area highlighted was to raise the profile of governors. Parent communication was raised, although some parents thought there was too much information, some still required more. A Notice board will be put by main entrance door to alert parents that letters are going out that day. We will send e-mail correspondence without logos to make it easier for everyone to open. In addition we will look at a system for sharing targets, maybe by utilising studywiz. Feedback was requested from members present regarding the format of SMILE, and it was agreed that it should be in colour in the current A4 booklet format.

4. New parents evening

Alison and Tracy agreed to attend to promote the parent council. It was agreed that meeting agendas and minutes could be featured on the website to promote key topics, and possibly to name members. Badges to be made for parent council members to wear on the evening.

5. Contribution to newsletter

Thanks were given to Stuart for his contribution to the latest newsletter, Alison agreed to give a contribution by the end of May for the June newsletter and Tracy will write something by the end of June for the July newsletter.

6. Adult community cohesion

Members were asked for ideas on how to celebrate all community groups and bring them into school. We are already involved with the parish plan and village day. It was suggested that "welcome" could be displayed in different languages reflecting the languages spoken by pupils at home. Thoughts were requested for the next meeting.

AOB:

Collation of parent helper skills

A draft spreadsheet has been compiled by Tracy which was agreed, she will now input actual data.

DATE OF NEXT MEETING: Monday 28th June 2010 at 2.15pm

Items for next agenda

- Parent envoys - update
- Review parent council section of website - ideas for content and layout
- Review of community cohesion audit and materials

Next steps:

Resp

By

Agenda

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List of parent helper skills to be prepared updated	TP	June	Parent council
Re-advertise parent envoy role, ask for volunteers	LC CH	asap	
Make badges for parent councillors for new parents evening	CH TP	June	
Update website with agendas and minutes	LC		
Ideas were requested for community cohesion			

Minutes checked by chair, agreed and signed: _____