

Minutes of Parent Council Meeting

Date: 28th June 2010

Present: Lucy Chambers, Colleen Hopkinson, Tracy Pollard, Mrs Sheppard, Mrs Whiting.

Apologies and absences: Mrs Murphy, Becky Barrett, Louisa Bruce, Mrs Chapman, Kulbant Kang, Neil Jones, Linda Shaw, Nuria Raison, Mrs Flood, Mandy Smith, Kirsten Morris, Alison Jones, Stuart McAuliffe

Minutes of items:

1. Progress towards next steps from last minutes

No interest has been expressed in the role of parent envoy. It was suggested that this could be because parents feel they have easy access to staff if they have a concern. It was suggested that a mentoring system could be set up for new parents, especially those who join mid-year. Consider making a small leaflet with contact details, put information on website or assign parent council member to new family.

2. SWOT analysis

Time was spent discussing parent council views of strengths, weaknesses, opportunities and threats which will be included in the school development plan. Ideas suggested included generic cards to support targets - issue as required to parents

3. Ideas for open day,

The current format seems to work very well, it was suggested that children could be working in the IT suite to show prospective parents how this is used.

AOB:

Ideas were requested for a family reading event next year, Please bring to next meeting.

Parent helper skills will be collated for the autumn term

DATE OF NEXT MEETING: To be advised

Items for next agenda

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<i>Next steps:</i>	<i>Resp</i>	<i>By</i>	<i>Agenda</i> ?
List of parent helper skills to be prepared updated	TP	Aut	
Discuss with staff generic target cards for parents	LC	Spring	

Minutes checked by chair, agreed and signed: _____